**Bampton Parish Council**

**Meeting:** Parish Council Meeting **Date:** Tuesday, 21st March 2023

**Venue:** Bampton Memorial Hall

**Present:** India Tuer (IT), Alan Mackenzie (AM), Neil Hughes (NH)

**Apologies:** Pete Salway (PS), Ray Bruin (RB), Catherine Lacey (CL), Suzanne Stolberg (SS).

**In Attendance:** Sandie Watson (Clerk/RFO), Laura Harker (LH) EDC

**Members of Public:** 1

**Minutes**

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| **Item** | **Key Points/decisions** | **Action** |
| 400.1Apologies | Pete Salway -Holiday, Ray Bruin – Personal, Catherine Lacey – Work, Suzanne Stolberg – Holiday.Resolved that the apologies be accepted and the reasons recorded. |  |
| 401.2Declarations of Interest | 1. Register of Members Interests: Councillors are reminded of the need to update their Register of Interests.2. Personal Interests. None received.3. Prejudicial Interests. None received.4. Dispensation Requests. None received. | **ALL** |
| 402.3Minutes | Resolved that the minutes from the Parish Council Meeting on 24th January 2023 were accepted as a true record and signed by the Chairman.  |  |
| 403.4Outcomes of Actions of last meeting | **Recycling Area** – The letters to owners of the holiday lets properties is still in progress. RB to report at next meeting.**Public Defibrillator -** RB to report at next meeting. | **RB****RB** |
| 404.5Public Participation | An enquiry was raised with regard to the trailer that was purchased by the Millennium Committee. It appears to be in need of a service and attention needed to the brakes. IT to investigate.Concerns have been raised over the future of the shop/café. SW to invite a member of the trust to attend that Annual Parish Meeting to discuss. | **RB****IT****SW** |
| 405.6External Meetings | LH gave her apologies for not attending recent meeting due to recovery from an accident. This is her last meeting representing EDC. She thanked the Council for always welcoming her and wishes all the best for the future. The Council thanked her for her valuable contribution to the community in particular, the registration of the Crown and Mitre as an Asset of Community Value.NH informed the speed signs are being installed.A report is anticipated from the forthcoming meeting concerning Kendal Calling. The new Westmorland and Furness Council take over from Saturday, 1st April 2023.Please note the new email address for NH.Rubbish collection day has changed to Thursday and the Recycling Collection remains unchanged fortnightly on Tuesdays. |  |
| 406.7Planning Applications | **Applications:****7/2023/3023 Howgate Foot, Askham, Penrith CA10 2PU**Amendment to condition 2 (plans) on planning application 7/2021/3132 – change of use of barn to a dwelling including associated operations. Resolved to request the following conditions: re-use Westmorland Green roof slates for the roof, the windows to remain in keeping with the character of the property’s existing openings and use of local Limestone, Local Occupancy Restriction**.****Appeal Notification Crown and Mitre Hotel, Bampton Grange, Penrith CA10 2RQ**Opposition to the appeal has been submitted. Awaiting further development.**Appeal Notification 1 Conn Cottages, Bampton, Penrith CA10 2RQ**The Council support the decision by LDNPA. No further action. Awaiting response.**Pending:****7/2022/3167 Land at Lad Crags, Haweswater Reservoir, Burnbanks, CA10 2RP**Installation of a 30m communications mast, EAS and SRN antennas, ground-based apparatus and ancillary development. **Resolved to object** **due to loss of visual amenity and loss of open space**. **7/2023/3005** **Eastward Farm, Bampton, Penrith, CA10 2RJ**Conversion and alterations of attached barns to provide additional living accommodation for the farmhouse. Internal and external renovations and alterations to farmhouse. Construction of new detached pool building following the demolition of existing modern farm buildings, resubmission following withdrawal of application 7/2022/3031. **Resolved to object.** The application has not been amended in consideration with the upgrade of a level 2\* listed building. There are concerns regarding proposed use due to the uniqueness of the property. Future occupational detail is not clear.**7/2023/3006 Eastward Farm, Bampton, Penrith, CA10 2RJ****(Listed Building Consent)**Conversion and alterations of attached barns to provide additional living accommodation for the farmhouse. Internal and external renovations and alterations to farmhouse. Construction of new detached pool building following the demolition of existing modern farm buildings, resubmission following withdrawal of application 7/2022/3032. **Resolved to object**. The application has not been amended in consideration with the upgrade of a level 2\* listed building. There are concerns regarding proposed use due to the uniqueness of the property. Future occupational detail is not clear.**Decisions:** **7/2022/3150 Fell End, Butterwick, CA10 2QQ**Conversion of the barn to form a multipurpose studio and some other minor alteration. **Granted.****7//2022/3142 Barn South East of Lowther Cottage, Low Knipe, Askham, Penrith CA10 2PU**Re-submission following previous planning approval change of use of barn to a dwelling including associated operations. **Granted with conditions.****T/2022/0195 Bampton Hall, Bampton, Penrith CA10 2RQ**Fell 1 cherry tree (1), 5 birch (2,3,4,5,6) and 2 ash trees (7,8). Sycamore trees (9,10,11) have lower branches overhanging neighbouring stable block and stone barn and require minor lower limb pruning to rectify. N**o objection.****E/2022/0164 Carhullan Farmhouse, Bampton Shap, CA10 2QL**The Council are awaiting an update from LDNPA regarding alleged non-compliance with planning application 7/2019/3167.  | **SW** |
| 407.8Garden Waste Skip | Resolved to complete contract with EDC for the Garden Waste Skip 2023. SW to return to EDC. | **SW** |
| 408.9Grass Cutting Tender 2023 | Resolved to accept tender for 2023 and 2024 season. New tenders to be sought for 2025 season. | **SW** |
| 409.10Boon Day & Knipe Phone Box | Litter Pick arranged for Saturday 22nd April 2023. To meet 10am in the Village Hall Car Park. IT to arrange equipment.Knipe Phone Box – AM will investigate and liaise with IT on how to proceed with repairs and maintenance to be done on the day. | **IT****AM** |
| 410.11Coronation | A ‘Coronation Crew’ group has been formed to plan for the event. The Council are happy to support activities and requests for funding that are community minded and economical. IT proposed lighting a beacon on Knipe Scar. |  |
| 411.12Bampton Website | Following discussion the Council resolved to pay £90.00 to keep the current address. A reminder to all groups who have a page on the site to keep their information up to date. SW to inform web admin. | **SW** |
| 412.13Financial Report | Resolved: The Clerk circulated the budget and bank reconciliation. Closing balance on 28 February 2023 is £10,781.73.The Council reviewed and accepted the transactions and budget 2022/23 updates.  | **SW** |
| 413.14Payments of account | Resolved, the Council approved for payment: Clerks Wages/Expenses £752.26; HP Inks £6.66; CPSL £28.80, Village Hall £10; Bampton Clock £186.00, ICO £35, PFK £15, SLCC £37.55, Stamps £18.12.  | **SW** |
| 414.15Policies and Core Documents Reviews | Resolved to adopt:Standing Orders, Financial Regulations, Complaints Procedure, GDPR, Data Protection, Freedom of Information, Publications Scheme, Press and Media, Health and Safety, Retention of Documents, Risk Management, Subject Access Request, Transparency Code, Website Accessibility, Grant Policy, Training and Development Policy, Equality and Diversity Policy, Disciplinary and Grievance Policy, Sickness, absence Policy, Asset Register. Risk Registrar and Risk Assessment. Pension Compliance |  |
| 415.16Correspondence | **Elections 4th May 2023**. Councillors are reminded to complete and return their Nomination forms by 4pm Tuesday 4th April 2023 to the Town Hall. IT and SW will co-ordinate and SW will take any completed and returned to her by 30th March 2023. | **All****SW** |
| 416.17Items for agenda and dates of next meetings | **Tuesday, 23rd May 2023 Annual Parish Meeting 7pm followed by Annual Parish Council Meeting.****Tuesday, 18th July 2023 at 7.30pm at Bampton Memorial Hall****Tuesday, 19th September 2023 at 7.30pm at Bampton Memorial Hall****Tuesday, 21st November 2023 at 7.00pm at Bampton Memorial Hall** | **SW** |

**Meeting closed 20.40pm**