

**BAMPTON PARISH COUNCIL**  
**MINUTES OF MEETING HELD ON JANUARY 23<sup>rd</sup> 2018**

**Present**

Mr Hughes, Mr Bruin, Mr Campbell, Mr Jones  
Ms Harmer, Ms Tuer  
Mrs Drinkwater (Clerk)

Since the last meeting Mr Carruthers had resigned for personal reasons. EDC had been informed and the appropriate notices had been displayed. No parishioner had requested an election.

Mr Jones was chosen to take the chair for the election of a new interim chairman.

**108.1 Election of Chairman.**

Mr Campbell was nominated, seconded and elected unanimously.  
He took the chair and signed the declaration of acceptance of office.

**108.2 Election of Vice-chairman**

Mr Jones was nominated by Mr Campbell, seconded by Mr Bruin and elected unanimously.

**108.3 Co-options.**

In the absence of other candidates Ms Harmer and Ms Tuer were co-opted unanimously to serve as councillors. They signed the declarations of acceptance of office.

**108.4 Apologies for absence.**

Mr Dyke – personal reasons.  
Mr Slee – other meeting.

**108.5 Declarations of interest in agenda items.**

None were made.

**108.6 Minutes of the meeting held on November 21<sup>st</sup> 2017**

Having been circulated the minutes were taken as read. They were approved as a correct record and signed as such by Mr Campbell.

**108.7 Public comments and concerns.**

Mr Hughes reported concerns from Mr Cooke regarding footway lighting. He explained the situation re. the devolution of responsibility for lighting from EDC to parishes and there was some discussion.

Mr Campbell asked why the the road from Bampton to Burnbanks was not gritted during the recent icy weather as residents at Burnbanks were concerned. Mr Hughes said that it was not on the current schedule but he would bring the matter up for next winter. There was also concern over the amount of hedge trimmings left on the roads following cutting. This was not a matter for Highways as it was done by contractors hired by farmers.

### **108.8 EDC, CCC and LDNPA reports.**

Mr Slee (EDC) and Mr MacInnes (LDNPA) were not present.

Mr Hughes (CCC) reported that gritting had been done quite promptly this year. The CCC budget would be decided in February and it was likely that there would be a rise in the County Council Tax requirement following cuts in Government funding. More resurfacing of the Hullockhowe road was scheduled for sometime this year.

### **108.9 Finance.**

Bank balances;- 1/12/17 7538.64  
29/12/17 7428.64

Business reserve 1/12/17 1001.99  
29/12/17 1002.03

Mr Campbell signed the statements.

All cheques issued at the last meeting had been cleared and interest had been added to the current account.

Accounts to be paid;- Clerk's salary (last ¼)	400.00
Clerk's SLCC sub (½)	36.00
Memorial Hall use	32.00
A. Milne -grass contract	1200.00
	<b>1668.00</b>

In the current account following clearance;- 5760.64

Payments were authorised and the cheques signed by Mr Bruin and Mr Hughes. The Clerk would obtain new mandate forms from the bank for more signatories on cheques.

#### b) Budget and precept.

Mr Hughes explained the CTRS grant for the new councillors.

The Clerk went through the draft budget which had been circulated prior to the previous meeting and it was approved.

The precept was set at the same level as last year – 4500.00 and the request would be submitted to EDC. The CTRS grant was 45.00 and this would be deducted from the agreed figure making the request 4455.00

### **108.10 Updates on matters discussed at previous meetings.**

a) Footpath extension.

In the absence of Mr Dyke Mr Campbell reported that work on the path would be undertaken by LDNPA, hopefully by the year end.

b) Footway lighting.

Discussed earlier. EDC had extended the deadline for parishes to decide whether they wanted to assume responsibility for lights for a year. Further discussion deferred to the next meeting.

The Clerk would get confirmation from EDC which lights had been recommended for retention in the parish.

c) Dedicated e-mail address for council business.

Mr Dyke was investigating possibilities.

There was some discussion of less costly options than had been previously suggested.

d) Knipe wheelie bin.

The Clerk had informed Mr Hall that the PC could buy a small wheelie bin for the use of Knipe residents but she had not had any response. She would contact Mr Hindley.

e) Sports field maintenance.

Ms Harmer reported that Mr Leckie was now the chair of the field group which would be meeting in the Spring to make plans for events and ongoing maintenance. The insurance on the field was still being paid. The field does need to be used.

f) Strimming contract.

Mr Jones and Mr Campbell had looked at the areas covered by the previous contract and added some new areas to the schedule. A draft tender letter would be circulated.

To be asked to tender;- Alan Milne

Julian Russell

Martin Potter

Keith Gowling

### **108.13 Planning**

a) Approved 7/2017/3127 1, Knipe View, Bampton.

Two storey side extension.

7/2017/3138 Widewath Mill Cottage

External stone steps to gable of former barn.

b) New applications;-

7/2017/3149 Stoneyghyll, Butterwick

(Resubmission on 7/2017/3101) Conversion of former barn into single dwelling – alteration to foul sewage.

No objections sent 28/12/17

ii) 7/2017/3167 Scarside Farm.

Change of use of attached barn to additional living accommodation and extension.

No objections sent 18/1/18

**108.14 Councillors' concerns.**

Already raised under 108.7.

**108.15 Items for the next agenda.**

Hydro scheme

Risk management assessment

Register of assets.

Award of strimming contract.

Insurance.

Lighting.

**108.16 Meeting dates.**

Tuesdays. March 20<sup>th</sup>

May 22<sup>nd</sup>

July 24<sup>th</sup>

September 18

November 20<sup>th</sup>

There being no further business the meeting was declared closed at 8.55pm.