

**BAMPTON PARISH COUNCIL**  
**MINUTES OF MEETING HELD ON MARCH 20<sup>th</sup> 2018**

**approved and signed by the Chairman**

**Present**

Mr Campbell (in the chair), Ms Harmer, Mr Jones, Mr Dyke, Ms Tuer, Mr Hughes  
Mrs Drinkwater (Clerk)  
Mr Hall (parishioner)

**109.1 Apologies for absence.**

Mr MacInnes (LDNPA rep.) - prior engagement  
Mr Slee (EDC) – prior engagement  
Mr Bruin – personal reasons.

**109.2 Declarations of interest in agenda items.**

None were made.

**109.3 Minutes of the meeting held on January 23<sup>rd</sup>.**

Having been circulated they were taken as read, approved as a correct record and signed as such by Mr Campbell.

**109.4 Public comments and concerns.**

Mr Hall apologised for not having responded to the council's offer of a wheelie bin for Knipe. The Clerk would resend the information.

He also mentioned the numerous large potholes on the Knipe road. Mr Campbell, Highwaysman, would report them along with others to Highways.

Miss Bowman had reported, in a letter, that there was damage to Chapel Bridge. Mr Campbell would report it to Highways.

**109.5 EDC, CCC and LDNPA reports.**

EDC councillor and LDNPA representative were not present.

CCC – Mr Hughes reported on the action of Highways during the recent snowy weather. He would try again to get the Burnbanks road included in the schedule as it had not been cleared. He would take up the case of the most dangerous potholes.

He gave the contact details for reporting Highways problems.

**109.6 Finance.**

Current account at 01/02/18	5392.64
Business reserve	1002.08
Current account at 01/03/18	5360.64

Business reserve 1002.12  
Cheque issued at the last meeting cleared.  
Interest added to the Business Reserve account - 0.09  
The statements were approved and signed by Mr Campbell.

Account to be paid;- Clerk's expenses 126.55  
Approved.

The cheque was signed by Mr Hughes, the only mandate holder present, Mr Bruin would countersign. Mandates would be obtained for other councillors.  
In current account following clearance;- 5234.09

### **109.7 Data Protection**

The Clerk reported on a workshop she had attended on the new Data protection Regulations to be implemented at the end of May.7  
She had registered the council with the ICO as is necessary and would consult with other councils regarding the appointment of a Data Protection Officer which is also a requirement.

### **109.8 Strimming contract.**

Tenders had been received from Alan Milne - 1500.00  
Martin Potter 1800.00

It was agreed that the contract should be awarded to Mr Milne and would run from April 2018 to September 2020.

The Clerk would mention the dates for the green skip in the newsletter.

### **109.9 Updates.**

a) Footpath extension.

Mr Dyke reported that work had already begun but that there had been a slight delay in the legal process of Dedication of the route as a Public Right of Way which it was hoped would shortly be resolved.  
He would continue to liaise with LDNPA.

b) Bus shelter

Mr Dyke reported on the planning implications of erecting a shelter but there was uncertainty over the need for one and it was agreed that it was not a priority.

c) Dedicated e-mail address for the council.

Mr Dyke would continue to investigate possibilities.

Mr Campbell was OK for his contact details to be listed on the web-site but other councillors were unsure.

d)Footway lighting

A list of the approved lights would be obtained from EDC and Ms Harmer would investigate the situation regarding devolution of the service.

e) Hydro schemes.

Nothing to report.

f) Notice boards.

Mr Bruin had reported that the Hall Committee did not approve the placing of a board on the wall of the hall but wanted a replacement in the same place as the existing board. The Clerk would get prices of boards.

Mr Hughes left the meeting.

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### **109.10 Planning.**

a) New applications.

7/2018/3020 Fieldgate, Bampton, CA10 2QU. Two storey extension.

Councillors were unhappy about the scale and the design. The Clerk would pass on their concerns to LDNPA planners.

b) Approved;-

7/2018/3118 3, Bampton Grange CA10 2QP External and internal alterations – front entrance porch, rear flat roof replacement for slated pitched roof.

7/2018/3167 Scarside Farm, Change of use of attached barn to living accommodation and extensions.

7/2017/3149 Stoneyghyll, Butterwick. Conversion of former barn to single dwelling.

### **109.11 Risk management and register of assets.**

The council accepted the risk management assessment and register of assets prepared by the Clerk.

It was agreed that an inspection of seats and bus shelters should be carried out annually and the Clerk would draw up a check list.

### **109.12 Councillors' concerns.**

Mr Dyke was keen to have an extension of the 30 mph speed limit area to include Knipe View. The Clerk had received no response to an earlier request for this. Mr Campbell would contact Highways.

### **109.13 Items for the next agenda.**

Inspection schedule for seats and bus shelters.

### **109.14 Date and format for Annual Parish Meeting.**

After some discussion it was decided that the APM should be held on Tuesday May

22nd and that films provided by LDNPA about the Lake District Plan would be shown. Footway lighting and possible devolution of the service would also be brought up as a topic.

**109.15 Date of next meetings – AGM and ordinary meeting.**

Tuesday May 15<sup>th</sup>.

There being no further business the meeting was declared closed.