

Bampton Memorial Hall, CA10 2RS Booking Form and Hire Agreement

Name of Hirer:		Organiser responsible for the function (if applicable)	
Organisation:			
Address:		Address:	
Tel No:		Tel No:	
Email:		Email:	

Details of Function	
Type of function	
Day & date of function	
Start time (including set up)	
Finish time (including clearing away)	
Approx. number attending	

Accommodation and other facilities	Cost	Tick if required
Main Hall Hourly rate	£12.00	
½ day, 5 hours	£50.00	
Full day, 8 hours	£80.00	
Whole day & evening, 12 hours	£110.00	
24 hour booking	£200.00	
Facilities available with Main Hall booking		
Show Room, per booking,	£20.00	
Kitchen	No Charge	
Bar	No Charge	
Use of BMH Alcohol Licence	£20.00	

Small Hall Hourly rate	£8.00	
½ day, 5 hours	£35.00	
Full day, 8 hours	£55.00	
Whole day & evening, 12 hours	£80.00	
24 hours	£150.00	
Facilities available with Small Hall booking		
Kitchen & toilets	No Charge	
Please note that toilets & kitchen are located in the main hall and they might be shared if the Main Hall is booked as well.		

Field Car Parking, if over 15 spaces required	No Charge	
Camping, per unit, per night,		By Negotiation, please discuss
Please note the field is used for sheep grazing & for a silage crop. Its use is subject to the weather & specific times of the year.		

Deposit if booked for over 5 hours	£30.00	
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Bampton Memorial Hall (BMH) agrees to allow the Hirer to use the premises for the function described in this form. The Hirer agrees to pay the charges for the Hire.
The Hirer and BMH agree to abide by the Terms and Conditions of Hire, and Alcohol Terms & Conditions if using the BMH Alcohol License, which the Hirer agreed to have read and understood.

Signature of the Hirer
I am over 18 years of age _____ Date _____

Signature of Bookings Clerk
On behalf of BMH _____ Date _____

Please return the signed form, with your deposit cheque (if applicable) to:
Lucinda Weymouth, BMH Bookings, Bampton Hall, Bampton, Penrith Cumbria, CA10 2RQ or email:
info@cumbriahorsetrials.com Tel: 01931 713 245

A Booking is confirmed once the Hirer receives a copy of this form with both signatures
All cheques to be made out to BAMPTON MEMORIAL HALL or please contact Lucinda if you wish to pay by BACS